

## What do I do to get the ball rolling?

Give us a call on 020 7427 5200 and have a chat with Denise, our dedicated direct access clerk, who will be able to help you decide whether a direct, or public access, barrister is the right approach for you, and give you some idea about who might be best-placed to help you achieve your goals. Denise will ask you to send them a copy of the main form used in your court application, or to complete the necessary form for the barrister to look at, and also to write a short summary of your circumstances and what you'd like to achieve.

Tips for drafting correspondence and completing court forms:

- Be truthful
- Present the facts without emotion as far as possible
- Be concise and keep it relevant
- Break up paragraphs by using bullet points and numbering
- Avoid the temptation to be negative about the other person involved in the dispute and let the facts speak for themselves.

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